



PGPS School Council will meet every other week to discuss the ideas, decide on the most effective ways to change and improve the school and then talk to the people who can help to make it happen. It will regularly share news and information about new initiatives and the important things which are achieved.

Together we can help Porters Grange Primary School to continue to grow and succeed.

PGPS School Council Constitution

School council needs a constitution because it will:

- Provide everyone with a clear statement of purpose
- Set out the rules and procedures to make sure the School Council runs effectively and successfully
- Provide clear guidelines for anyone joining the council

Purpose:

1. To allow the children at Porters Grange Primary School to have a voice
2. To help the school and community to become a better place
3. To help to improve learning in the school
4. To raise funds for the school and selected charity organisations

Members:

Pupil council will be made up of representatives from each class in years 2 – 6.

Each class will elect one representative who attends meetings and gives feedback.

Each class will also elect a vice representative who will attend meetings and feedback in the main representative's absence.

Elections:

Elections will be run without prejudice or discrimination.

Any class member is entitled to run for Pupil Council and the decision in each class will be made by a secret ballot.

Children wishing to be considered for Pupil Council will need to present a speech to their class giving clear reasons and examples of why they are the most suitable candidate for the job.

Officers:

Once elected on to Pupil Council as board members, children will be able to apply for specific job roles within the organisation.

These are as follows:

Chairperson

Vice-Chairperson

Secretary

Treasurer

These roles will be elected by the children using the same election process as for Pupil Council.

Job roles and responsibilities will be shared with all Pupil Council members at the beginning of the year and job descriptions will be fed back to the Class Council.

All Pupil Council members must:

- be respectful and listen to others
- contribute or participate actively in meetings
- follow the school rules and be role models to other pupils
- model good behaviour at all times
- be polite and courteous to others
- not refer to specific individuals or groups during discussions
- use their position on Pupil Council to support and develop their school and to help others in our community

Meetings:

Pupil council will meet every two weeks. These meetings will last 30 minutes.

Should additional meetings be required, these will be called as necessary.

The venue and time of meetings will be agreed at the beginning of each school year.

For decisions to be made at a meeting, there must be at least 6 members present (one from each year group wherever possible) and decisions are made through a "show of hands" vote in which the majority rules.

Council representatives should discuss and share ideas and feedback with their class regularly.